

FALL FUNDRAISING PROGRAM

Dear Parents & Students,

This year "Your School Name" will be sponsoring a holiday fundraising sale. We will be offering a wonderful selection of items including: gift wrap, candles, holiday gifts, household accessories and more...a greater selection of items than ever before...nearly 200 in all...! The money generated through this fundraising drive will go to support programs for our children throughout the year. Your participation in this sale, whether large or small, will have a real impact and is important. We have chosen Tracy Hamilton Inc. for this drive because of their reputation for quality products and service. Please take a look at the "Brochure Name" and make sure to share it with friends, family and co-workers

The start date for this fundraiser is "Start Date" and the end date is "End Date". Please review the important information below.

1. Please fill out order forms completely and use the enclosed collection envelope.
2. Please re-check the order form to make sure the money collected is correct.
3. Please remove and save the back copy of your order form and save it.
4. Please return the front two copies of the tally form to the school with payment.
5. Personal checks, bank checks and money orders must be made out to: "Your School Name". All personal checks will need 10 days to clear and returned checks are subject to a \$10.00 return check fee. All cash must be in the exact amount only.
6. Return all order forms and payment by "Choose Your Date". Unfortunately, late orders cannot be filled.

Never allow children to solicit orders alone. They should always be in the company of a responsible adult.